



5900 Packer Drive NE • Menomonie, WI 54751
715-235-5820 • Fax: 715-235.4150
Email: bills@billsdist.com

Dear Business Partner:

Thank you for starting a business relationship with Bill's Distributing Ltd. We hope this will be the start of a long and lasting endeavor for all concerned.

Attached are a few forms we will need to have on file before we can begin our business relationship:

- **New Account Information**
- **Credit Application & Personal Guarantee** - (We need these on file before we can extend credit to your business, if we do not receive these forms, we will have to deliver on a COD basis).
- **Wisconsin Resale Certificate** - (We need this on file or we will be required by the State of Wisconsin to charge you sales tax on your purchases).

Successful credit applicants may receive credit not to exceed the Wisconsin Alcohol Credit Law, sec. 125.33. **This statute states that all beer invoices must be paid in full by the 15th day and all intoxicating liquor invoices must be paid in full by the 30th day.** No retailer in violation of the W.A.C.L. may purchase beer from any other wholesaler and is prohibited from renewing their retail license.

Once you have filled out the attached forms, simply return them to the email address or fax number listed above. If you have any questions on this information or anything else, please contact me at your earliest convenience.

Thank you again for your patronage.

Sincerely,

Josh Eager
Business Manager
Bill's Distributing Ltd.



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Account Information

Business Legal Name:	_____	Delivery Address:	_____
Business DBA Name:	_____		_____
Owner(s) Name:	_____	Mailing Address:	_____
	_____		_____
Owner(s) Cell #:	_____	Email Address:	_____
	_____		_____
Business Phone #:	_____	Fer. Malt Bev. Lic. #:	_____
		Intox. Liquor Lic. #:	_____

Please attach a copy of your license

Retailer Portal

Retailer portal allows you online access to your account with Bill's Distributing. You can view account balances, pay invoices and even order product.

Would you like access to Retailer Portal?: Yes No

If Yes: First Name: _____ Last Name: _____

Email Address (If different than above): _____

Automated Statements & Invoices

Would you like weekly statements emailed to you?: Yes No

Email Address (If different than above): _____

Would you like invoices emailed to you?: Yes No

Email Address (If different than above): _____

How Will You Be Paying?

If you are requesting any line of credit, a credit application must be filled out.

- Mail Check
- Give Check to Sales Account Manager
- Bill's should initiate Bank Withdrawal
- Call Bill's with Credit Card (3% surcharge)
- Fintech
- Paying on Retailer Portal



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Credit Application

Applicant's Name: _____

Type of Business:

____ Sole Proprietorship ____ Partnership ____ Corporation

____ LLC ____ LLP

Please Indicate Principal's Personal Information:

Name	Address	Telephone #
_____	_____	_____
_____	_____	_____
_____	_____	_____

Building:

____ Owned
____ Leased

Fixtures:

____ Owned
____ Leased

Bank Name: _____ Account #: _____

Bank Address: _____ Telephone #: _____

- Business References:
- 1) Business Name: _____
 - 1) Business Address: _____
 - 1) Business Contact: _____
 - 1) Business Telephone #: _____

 - 2) Business Name: _____
 - 2) Business Address: _____
 - 2) Business Contact: _____
 - 2) Business Telephone #: _____

The applicant agrees that if credit is extended it would be for one week (7 days) for a period of 12 months. Successful 12 month credit applicants may receive extended credit not to exceed the Wisconsin Alcohol Credit Law, sec. 125.33. **This statute states that all beer invoices must be paid in full by the 15th day and all intoxicating liquor invoices must be paid in full by the 30th day.** No retailer in violation of the W.A.C.L. may purchase beer from any other wholesaler and is prohibited from renewing their retail license.

_____ Date

Print Name of Applicant

_____ Title

Signature of Applicant



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Personal Guarantee

To: Bill's Distributing, LTD.,

In consideration of the extension of credit granted by Bill's Distributing, Ltd., to _____
(**customer business name**), I hereby personally, individually and unconditionally guarantee payment of whatever amount, which at any time shall be owing to Bill's Distributing, Ltd., on account of goods delivered, after the date hereof. This is a continuing guarantee relating to any indebtedness, including that arising under successive transactions, which shall either continue to indebtedness or from the time to time renew it after it has been satisfied. This guarantee shall be perpetual as to any indebtedness incurring before written notice is received by Bill's Distributing, Ltd. That I am unwilling to guarantee any additional indebtedness on this account.

Date: _____ Name of Individual: _____

Signature of Individual: _____

Residence Address: _____

Social Security Number: _____ - _____ - _____ DOB: ____/____/____

Phone Number: (____) _____ - _____



Wisconsin Sales and Use Tax Exemption Certificate

Form S-211

Do not send this certificate to the Department of Revenue

Purchaser: Complete this certificate and give it to the seller.

Seller: If this certificate is not fully completed, you must charge sales tax. Keep this certificate as part of your records.

Check One Single Purchase Continuous

Purchaser Information			
Business Name		Type of Business	
Business Address		City	State ZIP Code
Purchaser's Tax ID Number		State of Issue	
If no Tax ID Number, enter one of the following:	FEIN	Driver's License Number/State Issued ID Number	State of Issue

Seller Information			
Name Bill's Distributing, LTD			
Address 5900 Packer Drive N.E.		City Menomonie	State ZIP Code WI 54751

Reason for Exemption

Resale (Enter purchaser's seller's permit or use tax certificate number) _____

Manufacturing and Biotechnology

- Tangible personal property (TPP) or item under s.77.52(1)(b) that is used exclusively and directly by a manufacturer in manufacturing an article of TPP or items or property under s.77.52(1)(b) or (c) that is destined for sale and that becomes an ingredient or component part of the article of TPP or items or property under s.77.52(1)(b) or (c) destined for sale or is consumed or destroyed or loses its identity in manufacturing the article of TPP or items or property under s.77.52(1)(b) or (c) destined for sale.
- Machines and specific processing equipment and repair parts or replacements thereof, exclusively and directly used by a manufacturer in manufacturing tangible personal property or items or property under s.77.52(1)(b) or (c) and safety attachments for those machines and equipment.
- The repair, service, alteration, fitting, cleaning, painting, coating, towing, inspection, and maintenance of machines and specific processing equipment, that the above purchaser would be authorized to purchase without sales or use tax, at the time the service is performed. Tools used to repair exempt machines are not exempt.
- Fuel and electricity consumed in manufacturing tangible personal property or items or property under s.77.52(1)(b) or (c) in this state.
Percent of fuel exempt: _____ % Percent of electricity exempt: _____ %
- Portion of the amount of fuel converted to steam for purposes of resale. Percent of fuel exempt: _____ %
- Property used exclusively and directly in qualified research, by persons engaged in manufacturing at a building assessed under s. 70.995, by persons engaged primarily in biotechnology in Wisconsin, or a combined group member conducting qualified research for another combined group member that meets these requirements.

Farming (To qualify for this exemption, the purchaser must use item(s) exclusively and directly in the business of farming, including dairy farming, agriculture, horticulture, floriculture, silviculture, beekeeping or custom farming services.)

- Tractors (except lawn and garden tractors), all-terrain vehicles (ATV) and farm machines, including accessories, attachments, and parts, lubricants, nonpowered equipment, and other tangible personal property or items or property under s.77.52(1)(b) or (c) that are used exclusively and directly, or are consumed or lose their identities in the business of farming. This includes services to the property and items above.
- Feed, seeds for planting, plants, fertilizer, soil conditioners, sprays, pesticides, and fungicides.
- Breeding and other livestock, poultry, farm work stock, bees, beehives and bee combs.
- Containers for fruits, vegetables, bee products, grain, hay, and silage (including containers used to transfer merchandise to customers), and plastic bags, sleeves, and sheeting used to store or cover hay and silage. Baling twine and baling wire.
- Animal waste containers or component parts thereof (may only mark certificate as "Single Purchase").
- Animal bedding, drugs for farm livestock or on bees, and milk house supplies.

Governmental Units and Other Exempt Entities

Enter CES No., if applicable

- The United States and its unincorporated agencies and instrumentalities.
- Any federally recognized American Indian tribe or band in this state.
- Wisconsin state and local governmental units, including the State of Wisconsin or any agency thereof, Wisconsin counties, cities, villages, or towns, and Wisconsin public schools, school districts, universities, or technical college districts.
- Organizations organized and operated exclusively for religious, charitable, scientific, or educational purposes, or for the prevention of cruelty to children or animals. CES Number _____ (Required for Wisconsin organizations).

Other

- Containers and other packaging, packing, and shipping materials, used to transfer merchandise to customers of the purchaser.
 - Trailers and accessories, attachments, parts, supplies, materials, and service for motor trucks, tractors, and trailers which are used exclusively in common or contract carriage under LC, IC, or MC No. (if applicable) _____.
 - Machines and specific processing equipment used exclusively and directly in a fertilizer blending, feed milling, or grain drying operation, including repair parts, replacements, and safety attachments.
 - Building materials acquired solely for and used solely in the construction or repair of holding structures used for weighing and dropping feed or fertilizer ingredients into a mixer or for storage of such grain, if such structures are used in a fertilizer blending, feed milling, or grain drying operation.
 - Tangible personal property purchased by a person who is licensed to operate a commercial radio or television station in Wisconsin, if the property is used exclusively and directly in the origination or integration of various sources of program material for commercial radio or television transmissions that are generally available to the public free of charge without a subscription or service agreement.
 - Fuel and electricity consumed in the origination or integration of various sources of program material for commercial radio or television transmissions that are generally available to the public free of charge without a subscription or service agreement.
Percent of fuel exempt: _____ % Percent of electricity exempt: _____ %
 - Tangible personal property and items, property and goods under s.77.52(1)(b), (c), and (d) to be resold by _____ on my behalf where _____ is registered to collect and remit sales tax to the Department of Revenue on such sales.
 - Tangible personal property, property, items and goods under s.77.52(1)(b), (c), and (d), or services purchased by a Native American with enrollment # _____, who is enrolled with and resides on the _____ Reservation, where buyer will take possession of such property, items, goods, or services.
 - Tangible personal property and items and property under s.77.52(1)(b) and (c) becoming a component of an industrial or municipal waste treatment facility, including replacement parts, chemicals, and supplies used or consumed in operating the facility. Caution: Do not check the "continuous" box at the top of page 1.
 - Portion of the amount of electricity or natural gas used or consumed in an industrial waste treatment facility.
(Percent of electricity or natural gas exempt _____ %)
 - Electricity, natural gas, fuel oil, propane, coal, steam, corn, and wood (including wood pellets which are 100% wood) used for fuel for **residential or farm use**.

	% of Electricity Exempt	% of Natural Gas Exempt	% of Fuel Exempt
<input type="checkbox"/> Residential	_____ %	_____ %	_____ %
<input type="checkbox"/> Farm	_____ %	_____ %	_____ %
- Address Delivered: _____
- Percent of printed advertising material solely for out-of-state use. _____ %
 - Catalogs, and the envelopes in which the catalogs are mailed, that are designed to advertise and promote the sale of merchandise or to advertise the services of individual business firms.
 - Computers and servers used primarily to store copies of the product that are sent to a digital printer, a plate-making machine, or a printing press or are used primarily in prepress or postpress activities, by persons whose NAICS code is 323111, 323117, or 323120.
 - Purchases from out-of-state sellers of tangible personal property that are temporarily stored, remain idle, and not used in this state and that are then delivered and used solely outside this state, by persons whose NAICS code is 323111, 323117, or 323120.
 - Other purchases exempted by law. (State items and exemption). _____

I declare that the information provided is complete and accurate to the best of my knowledge, and that the product(s) purchased will be used in the exempt manner indicated. If a product is not used in an exempt manner, I will remit use tax on the purchase price at the time of first taxable use. I understand that failure to remit the use tax may result in a future liability, including tax, interest, and penalty.

CAUTION: Using this certificate to avoid paying sales tax may result in a fine of \$250 for each transaction for which the certificate is used

Signature of Purchaser	Print or Type Name	Title	Date
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(DETACH AND PRESENT TO SELLER)